

# UMESCHANDRA COLLEGE

13, Surya Sen Street, Kolkata – 700 012  
FC-129, Sector-III, Salt Lake, Kolkata – 700 106

Ref. No. 32 /SS-SM/2018-19

Date: 27.08.2018

## NOTICE

All 1<sup>st</sup> Year 1<sup>st</sup> Semester Students (Honours & General) of both Main Campus and Extended Campus who have failed to fill up University of Calcutta Registration form for the session 2018-2019 are directed to fill in their Registration forms through our college website www.umeschandracollege.com within 04.09.2018. Students should carefully follow the instructions available in the website and bring the required documents mentioned below.

### Students should keep in mind the followings before applying for the Registration Form:

1. Students Should have their Class 10+2 Roll Number, Admission Fees Bank Challan Reference (DU) Number.
2. Students should have Scanned Photograph(80 KB) and Full Signature(20 KB) with them while applying for the CU Registration Form to upload in the website.
3. STUDENTS SHOULD CAREFULLY FILL ALL THE FIELDS IN THE CU REGISTRATION FORM. ONCE THE FORM IS SUBMITTED, IT CANNOT BE CHANGED.
4. After following the instructions carefully, submit the form and students should print the full 2 page form in an A4 Size Paper with BOTH SIDE Print Out.
5. Students should submit the Both Side Printed CU Registration Form along with the following documents to their respective College Campus office within 4<sup>th</sup> September, 2018 during Office hours.

### Documents Required :

1. Fees Book (With Roll Number & Section)
2. Xerox copy of Mark Sheet & Admit Card of Class (10+2) in A4 Size Paper (Not attested).
3. Xerox copy of SC, ST, OBC and Physically Challenged Certificate if any.
4. Original Migration Certificate (Other than ISC, CBSE, WBCHSE, NIOS & Rabindra Mukta Vidyalaya).
5. Xerox copy of Aadhar Card (If available).
6. One copy of (Stamp size) Coloured Photograph.

**REGISTRATION FORMS WILL NOT BE ACCEPTED IF ANY DATA CORRECTED WITH PEN OR WHITE FLUID (WHITENER) IS USED IN THE FORM.**

Copy to:

Notice Board, Notice File,  
Class Circulation, Records Sec.,  
Registration Sec.,  
Principal's File,  
Head Clerk, Students' Union (2),  
Superintendent of Extended Campus (Salt Lake)



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Principal  
UMESCHANDRA COLLEGE