

UMESCHANDRA COLLEGE

13, Surya Sen Street, Kolkata – 700 012 (Main)
FC-129, Sector – III, Salt Lake, Kolkata – 700 106 (Second)

GUIDELINES FOR SUBMISSION OF B.COM PART – III (HONS. & GEN.) ON-LINE EXAMINATION FORM 2017

Step 1: Visit www.cuexamwindow.in or www.cuexam.net (Select On-line Examination Application Submission).

Step 2: Select the “**STUDENT**” Button.

Step 3: Put your **Registration Number** and select **Continue**.

Step 4: In the next page you will see an application form filled with your data relating with the selected examination viz. Name, Guardian’s name, College name, Roll-No, Subjects to be appeared. **For Regular students** Select **Paper Group** from the dropdown list **Accounting & Finance (for Hons. C3AA & for Gen. C3AG)**. **Casual Students need not to select the Paper Group.**

Step 5: Select **Submit** button. After Submitting, You will get a Confirmation “**Record Submitted Successfully.**”

Step 6: Click “**OK**”. In the next page select “**Print**” button. A PDF form (Demo copy is attached) with the requisite fees and details will be downloaded, **take the hard copy (printout)** of the on-line form.

Step 7: Put your **Signature in proper place in that form and visit the College’s Account Section with the duly signed online form, Fees Book, and Xerox copies of B.Com Part-II Final Examination Admit card and Mark sheet. [For Casual students: Casual fees receipt (Rs. 250/-), Part – III Mark sheet and Admit card].**

Step 8: Pay the required examination fees to the college before 10th February, 2017.

Step 9: Collect Admit card from the College or through online providing registration number on the same site (7 days before the Examination Date).

N.B. Last Date of All the office procedures relating to Submission of Examination Form is 10th February 2017.

DEMO COPY

Annexure – I



University of Calcutta

87/1, College Street, Kolkata – 700072, West Bengal, India

Application Form for Under Graduate Examinations

Photo

Signature

Application Id. -

Date –

Examination -

Year -

To

The Controller of Examinations,
University of Calcutta

Sir,

I request permission to present myself at the ensuing examination for which I deposit fees and furnish the required particulars as follows:

Name	-
Father's/Guardian's Name	-
Registration Number	-
Gender	-
College - Code -	Name -
Roll -	Number -

Subject/s to appear & Fees to be deposited:

Srl.No.	Subject Code	Subject Appear Type	Lab Fees (Rs.)
1			
2			
3			
4			
5			
Examination & other Fees			355/-
Total Fees to be deposited by the candidate to the College			

I declare that if any of the statements made in the above be found to be not true or if it appears that, in the opinion of the University, I have contravened the provisions of the University Rules and Regulations relating to the examination to which I now seek admission, my candidature for the examination shall be liable to be cancelled by the University.

Date

Full Signature of the applicant with Date

N.B.

1	Last date of submission of form to the College by the Student -
2	Students are required to submit the form along with fees to their College only